



Position Description:
Assistant Instructional Teacher for After-School Program

MentorKids USA is a Christian based organization that equips and empowers youth to be transformative leaders in their lives, their families, and their communities.

Job Description:

MentorKids USA is currently seeking two **Assistant Instructional Teachers** who will be responsible for supporting and leading after school activities for our K-5th grade program for 45-50 students in our After-School Program located in south Phoenix near Broadway/32nd St. We are seeking dedicated and supportive individuals who are passionate about working with youth, families, and the South Phoenix Community. Our Christian-based, After- School Program will focus on academic success, spiritual growth, health and wellness activities, and leadership skills. These activities will include, but not limited to, youth gardening, athletics, homework assistance, reading, math support, STEM (Science, Technology, Engineering, Mathematics), and Christian Education. This position is part time, **3:00pm – 6:30pm, Monday thru Friday**, requiring 17.5 hours a week. The pay scale is \$11.00 - \$12.00 hourly depending on education and previous work experience. Start date for this position Aug 1st, 2017 with position ending May 25th, 2018 with a great opportunity for continued employment throughout the summer.

Responsibilities:

- Assist and lead in classroom management and daily activities to ensure student success and MKUSA core values.
- Assist and lead lessons, discussions, and activities as directed by Instructional Teacher.
- Assist with fluctuation of volunteers and their best placement within daily program needs.
- Contribute to weekly reports concerning program management.

Qualifications:

- High School diploma (or equivalent)
- Professional experience in education or early childhood development.
- Bilingual speaking applicant (preferred, but not required)
- Demonstrate a vibrant and growing Christian faith.
- Must be a team player, an effective communicator, and demonstrate good organizational skills.
- Must have an Arizona driver's license and be able to pass a background clearance.

Interested candidates please submit a cover letter and resume to Leslie Craig at lcraig@mentorkidsusa.org